



বাংলাদেশ আমেরিকান সেন্টার

Bangladesh-American Center

A Project of Bangladesh Association, Houston, a Nonprofit Organization, Charter #3-00084-4754-9

Physical location: 13415 Renn Road, Houston, TX 77083

Mailing Address: P.O. Box 440233, Houston, TX 77244-0233

E-mail: bac_eb@bachouston.org, website www.bachouston.org

Engineering Committee Meeting | Time: 2:00 PM | Date: **Jan 25, 2004** | Location: BAC Office

Minutes

Attendees (17): Fakhru Ahsan Moni, Zahidur Rahman Mizu, Azadul Haq, Arun Roy, Shamsur Rahman, Oli Mohammed, M.R. Chowdhury, Javed Iqbal, Mohammad Masoom, Arif Rahman, Hasan Rahman, Selina Rahman, Ziauddin Yusuf, Shapnik Khan, M. Quamrul Islam, Shamim Ahmed and Sirajul Haque.

- Azadul Haq started the meeting stating the major topics to be discussed today are as follows:
 - Short term BAC projects,
 - Budget and fund raising efforts for the projects and
 - Status of the Engineering Committee.
- Oli Mohammed distributed the engineering drawing prepared by Leo Saddam outlining the short term projects.
- Hasan Rahman suggested that only half of the land be developed first with a \$15,000.00 target.
- Oli Mohammed suggested that the whole land be developed
- Arif Rahman said that the securing perimeter should be a high priority task.
- Arun Roy advised that all development should be inline with the master plan. Everyone agreed to it.
- Ziauddin Yusuf said that if the ideas are right then funds will be no problem.
- He also said that with approximately \$2200.00 a bull dozer can be rented with an operator for one week to level the ground.
- A lively debate and discussion took place around the short term projects. Everyone agreed that the land must be graded first and as soon as possible.
- Azadul Haq displayed a drawing for the tool shed in the shape of a Bangladeshi village hut for the vegetable garden.
- After lengthy discussion, Oli Mohammed proposed a motion as stated below and Fakhru Ahsan Moni seconded the motion. The motion states,
 - *\$15,000.00 will be raised to grade and develop the whole land according to the plans given by the architects including a gate and fence around the whole land.*
- The motions passed unanimously.
- M.R. Chowdhury said that we must have a time line for this work to be completed.
- Arif Rahman said he will need 2 weeks to complete a preliminary master plan for the land development.
- Fakhru Ahsan Moni suggested that everyone presents commits to an amount to be raised by February 15.
- The following commitments were made
 - Fakhru Ahsan Moni/M. Quamrul Islam \$5,000.00



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○ Oli Mohammed	\$2,000.00
○ Hasan Rahman	\$10,000.00
○ Mohammad Masoom	\$2,500.00
○ Azadul Haq	\$1,000.00
○ Arun Roy	\$2,000.00
○ Total	\$22,500.00

- Shapnik Khan committed to match the fund raised by Ziauddin Yusuf.
- It was decided that on February 8 an Open Committee meeting will be called to get a tally of how much fund has been raised.
- M. Quamrul Islam pointed out that these commitments are not just words, we must act on it to raise funds.
- Fakhru Ahsan Moni suggested that more people are invited on February 8, 2004.
- Azadul Haq solicited suggestion from everyone on how the engineering committee will continue to function. He said that the committee is open to everyone. He also asked whether the committee be loosely organized and meet along in a larger platform such as open committee.
- Hasan Rahman agreed to the idea to keep it loosely organized.
- Oli Mohammed suggested that the architects and the engineers can always meet separately to work out the details and others are welcome to join at any time.
- The meeting was adjourned with lots of enthusiasm and expectation of a better future for BAC.

Meeting was adjourned.

Next meeting will be on February 8, 2004 starting at 2:00 pm.